**GREENSBURG YMCA**

MEMBERSHIP & COMMUNITY RELATIONS

INTERNSHIP

RATE OF PAY: unpaid

HOURS PER WEEK: variable

REQUIREMENTS: HS Diploma or GED

APPLY: **Send Resume to:**

MI/YMCA HR

226 South Maple Avenue

Greensburg PA 15601

**Email:** Cbonnice@westmorelandca.org

**Fax:** 724-834-0669 *(Attn: Cara)*

**Apply online**: <http://greensburgymca.org/careers/job-postings/>

Responsibilities: Assist with overall maintenance of the Membership Department while demonstrating professionalism in performing duties and interacting with staff. Duties include data entry, proofing/editing marketing materials & membership engagement.

YMCA IS AN EQUAL OPPORTUNITY EMPLOYER

8/22/14