



## GREENSBURG YMCA FINANCIAL ASSISTANCE POLICY AND PROCEDURES

The Greensburg YMCA offers quality, affordable programs and services designed to benefit people of all incomes and backgrounds. The Greensburg Y provides financial assistance as funds are available to individuals and families who otherwise might not be able to participate in YMCA membership or programs. The YMCA's financial assistance program is made possible through contributions to the organization's annual Strong Kids campaign.

All information submitted is considered confidential and will be seen only by staff administering the financial assistance policy. In no way will anyone receiving assistance be identified publicly without their permission.

#### **Eligibility**

FOR SOCIAL RESPONSIBILITY

Financial assistance is provided to applicants who meet criteria established by the Greensburg YMCA. This includes family size, household income, expenses, access to similar services, and extenuating circumstances.

Attached is an application for financial assistance. Please read it completely and enclose all the information needed to process your request for a reduction of fees. Review the checklist to ensure you have included all the necessary documentation when you return the application to the YMCA. Incomplete applications will be returned, which may delay your membership or enrollment in the program.

There is great demand for financial assistance, and we try to serve as many individuals and families as possible. For this reason, we seldom fund 100% of anyone's fees. Once approved your financial assistance lasts a period of 6 months at which time you will be required to reapply do to possible changes in your circumstances.

You should expect up to a 2 week processing period on applications for program fee assistance. You will be notified by mail when your financial assistance is awarded.

If you have any questions, please do not hesitate to ask for help from the Member Services, Child Care billing or the director of the department in which you are seeking support.

# HOW TO APPLY FOR FINANCIAL SCHOLARSHIPS AT THE GREENSBURG YMCA

#### FOLLOW THESE EASY STEPS TO APPLY FOR FINANCIAL SCHOLARSHIPS

Completely fill out the	he scholarship application.
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Turn in application and provide complete financial verification to the YMCA Welcome Center.

#### Forms of verification: provide two of the following

- Copy of most recent tax return.
- Two consecutive paycheck stubs.
- Most recent W-2.
- SSI documentation

### Your application will not be processed until all required verification is submitted in its entirety.

- Applications are reviewed on a monthly basis.
- Financial Assistance information must be submitted on a 6 month basis, for membership and programs only.
- Your application will be kept on file for 90 days and reviewed as funds become available.
- An annual increase to the sliding scale will be assessed in July.
- Include a brief letter stating why you need financial assistance.

If applying for child care assistance, you must have contacted Child Care Information Services of Westmoreland County and been denied aid.



Greensburg YMCA mission statement: To put Christian principles into practice through programs that build a healthy spirit, mind and body for all.