



June 20, 2016

**FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

Dear Parent(s)/Guardian(s) of Greensburg YMCA Tots program participants,

This letter serves many purposes, but most importantly I would like to thank you for enrolling your child in our youth sports program. My goal as the Youth Director is to make a difference in every child that comes through our sports programs by providing a program that has a lasting, enjoyable memory. The other purpose of this letter is to inform you of some of our policies related to this program which are explained below.

**Overview:** Tots programs will generally run in the form of stations. Each station will be about 8 mins long focusing on a different beginning level skill set (shooting, passing, dribbling, coordination). This is an introductory program, focused on getting children active and socializing with others. Parent participation is encouraged and expected. Variety sports programs will focus on a different sport each week in order to expose children to different sports at a young age.

**Parent(s)/Guardian(s) Responsibilities:**

We encourage parents/guardians to stay and participate in practices. Prior to practice please sign your child in on our sign-in sheet. We also ask parents to assist with coaching if they have familiarity with the sport. There will be a snack/drink sign-up sheet at the first session. If able, please volunteer to bring a drink or snack for the children to enjoy after a session. Please note: NO FOOD OR DRINK PERMITTED IN THE GYM – WATER ONLY.

**Cancellation Policy:**

All sessions will occur as planned unless the YMCA contacts you. In the event of inclement weather please contact the YMCA at (724) 834-0150 and ask the front desk staff if the program will still run. The decision to cancel a session will be made by 2 pm concerning activities with start times from 4pm-closing. For Saturday and Sunday activities a decision to cancel will be made by 7pm the day prior. If you would like updates sent out by email this can be done by providing your email address on your registration form. We encourage that you register for Remind, which is the texting alert system used to communicate with parents/guardians. The instructions for Remind can be found online, and in hard copy at the first session.

**Refund Policy:**

Our refund policy allows a full refund if you ask for a refund prior to the start of the league and a 75% refund after the first session. Any refund requests after that point will not be processed.

**Communication Policy:**

Our communication policy is one that emphasizes the chain of command. If you have questions regarding your child's participation, improvement, etc. please contact me, Brit Grzywacz; email is the best means of communication.

**Volunteers:**

In order to make this program successful we need every parent to volunteer in some way. Volunteer opportunities include assisting with coaching during practices and bringing a drink or snack to share at the end of the session. We are also blessed to have wonderful volunteers from the local community as well, helping coach your young athletes.

***Our goal is to always communicate to our participants and members well in advance of any changes to our programs.***

Again, thank you for enrolling your child in our sports program. If you have any questions or concerns please feel free to contact me.

Sincerely,

Brit Grzywacz  
Director of Youth Development and Healthy Living  
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