

TYPE OF CLEARANCE	INFORMATION/STEPS	LINK
<p style="text-align: center;">1</p> <p>Pennsylvania Criminal History Check</p> <p>\$22.00</p>	<p>This is now an online procedure and they do not mail you out a copy of your clearance.</p> <ol style="list-style-type: none"> 1.) Go to the link provided. >>>>>>>>>>>>>>>>>>> 2.) Click SUBMIT A NEW RECORD CHECK (In gray box. Make sure you do not click the one for volunteers. This will not work for employment and will have to be redone.) 3.) Accept terms and continue. 4.) Select Individual Request and click continue. 5.) Fill out demographic information. Note: for REASON FOR REQUEST, select EMPLOYMENT. Once demographic information is completed click next. 6.) Check over information on the next page. Then click Proceed. 7.) Then enter your demographic information again and click Enter this Request. 8.) Then click view Queued Record Check Requests (1) 9.) Review information then click submit. 10.) Click checkout. 11.) Enter your payment information at this point and then click PAY. <p>Once the Search results table appears, click on the Control Number. Please be sure to retain the control number for your record. Click on the Certification Page to access your official Clearance. You can complete everything online and receive your results immediately. Please retain a copy for your records.</p>	<p style="text-align: center;">https://epatch.state.pa.us/Home.jsp</p>

- 17.) Then click continue.
- 18.) Click create clearance application.
- 19.) Click begin.
- 20.) For application purpose select : Employee of Child Care Services
- 21.) Go through pages and provide demographic information. Including all the people and place you have lived.
- 22.) Review and click Next.
- 23.) Mark box that everything is correct and type your name in the box.
- 24.) Mark no you do not have a code. And click Make a Payment.
- 25.) Pay for clearance.
- 26.) Clearance may not be available right away.






To obtain clearance (You may have to keep checking to see if it is ready):

Log on with username and password. Then click access my clearances. Click continue, and sign in. The green box on screen below will pop up when clearance is ready.

The screenshot shows a web application interface for "My PA Child Abuse History Clearances". At the top, there are two buttons: "CREATE CLEARANCE APPLICATION" and "ADD APPLICATION TO ACCOUNT". Below this is a section titled "Status of Submitted Applications" with a warning icon. The text reads: "You can modify an application with an issued certificate, if an error exists on the current certificate. To resubmit an application, click the Resubmit button below." A yellow warning box contains the text: "Warning: It is recommended that you DO NOT save your certificate on a public computer. Doing so could leave your personal information open for others to view! Only save your certificate to a trusted computer to protect your information." Below the warning is a card for an application. It shows "e-Clearance ID:" followed by a redacted ID and a "RESUBMIT" button. The purpose is "Employment with a significant likelihood of regular contact with children". It also shows "Created On 01/09/2015" and "Updated On 01/09/2015". A green box at the bottom of the card states: "Your application has been processed. To view the result, click here."

Please retain a copy for your records.

Locations for Finger Printing closest to 15601

Location	Address	Distance
▼ Greensburg, PA	102 Equity Dr	2.52 mi
 IdentoGO 102 Equity Dr Greensburg, PA 15601-7190	Hours: Monday - Friday: 07:40 AM - 03:40 PM	
▼ Latrobe, PA	1816 Lincoln Ave	8.92 mi
 IdentoGO 1816 Lincoln Ave Latrobe, PA 15650-3038	Hours: Monday - Friday: 10:00 AM - 03:00 PM	
▼ Monroeville, PA	2700 Monroeville Blvd	15.77 mi
 IdentoGO 2700 Monroeville Blvd Monroeville, PA 15146-2359	Hours: Monday - Thursday: 08:30 AM - 03:00 PM Friday: 08:30 AM - 02:00 PM	
▼ Leechburg, PA	511 Hyde Park Rd	21.77 mi
 IdentoGO 511 Hyde Park Rd Leechburg, PA 15656-8969	Hours: Monday - Friday: 11:30 AM - 07:00 PM	
▼ Cheswick, PA	801 Freeport Rd	22.21 mi
 IdentoGO 801 Freeport Rd Cheswick, PA 15024-1209	Hours: Monday - Thursday: 09:30 AM - 06:00 PM Friday: 09:30 AM - 04:30 PM Saturday: 09:30 AM - 12:30 PM	